

Houma – Thibodaux
Metropolitan Planning Organization
Regional Transit Committee
(CHSTP)

South Central Planning and Development Commission Office
5058 West Main Street, Gray, LA 70359
985-851-2900

M E E T I N G M I N U T E S

Regional Transit Committee Meeting

Date: Tuesday, October 27th, 2020 10:00 AM

Meeting Location: SCPDC’s Pelican Room, Gray, LA.

In Attendance

Committee:	<p><u>Assumption ARC</u> Ellen Daigle</p> <p><u>Assumption COA</u> Angele Authement</p> <p><u>Lafourche ARC</u> Edna Foret</p> <p><u>Lafourche COA</u> Linda Pertuit</p> <p><u>SED #1</u> Torie Lee</p>	<p><u>St. James Parish</u> Cheryl Jessie</p> <p><u>Arc of St. Mary</u> Kristal Hebert</p> <p><u>St. Mary CAA</u> Tishoma Loston</p> <p><u>Terrebonne ARC</u> Rodger Shelton</p> <p><u>Terrebonne COA</u> Kayla Dardar Randy Manning</p> <p><u>Terrebonne Parish Consolidated Government Transit</u> Wendell Voisin</p>
Other Attendees:	<p>Heather Bunn, Goodwill NOLA Tyler Herrmann, LA Cleanfuels Karen Harris, LADOTD Wayne Bean, Meditrans Marilyn Schwartz, Terrebonne Parish Adult Education Program Hester Serrano, LA Dept. of Probation & Parole Lorie Owens, Business & Career Solutions Center Work Connection</p>	
Staff:	<p>Josh Manning, SCPDC</p>	

J. Manning welcomed everyone to the meeting. He reviewed the Housekeeping Rules and announced M. Cazaubon’s retirement.

Agenda Item # 1

Introductions

Introductions took place.

Agenda Item # 2

Adoption of the July 28th, 2020 Meeting Minutes

After a brief review of the minutes, ***it was motioned by R. Shelton, seconded by C. Jessie to approve the Regional Transit Committee Meeting Minutes of July 28th, 2020. There being no objections, motion passed.***

Agenda Item #3

LA DOTD Updates – Karen Harris

K. Harris relayed that there is a possibility some new vehicles may arrive in December. Trainings are on now online. If anyone is in need of PASS training, please contact Jamie. The PASS training is 100% reimbursable. Applications are due November 1st, be sure to turn in application regardless if attachments are ready. Do not forget to click “send” on the application. For public notices, please be sure to use the sample forms K. Harris distributed. She also stated if any agency vehicles were damaged during TS Zeta to please notify DOTD. If anyone has any questions, concerns, or problem, please do not hesitate to contact Ms. K. Harris.

Agenda Item #4

Agency Reports

ARC of St. Mary: No update was provided.

Assumption ARC: All is well at moment, no updates.

St. James ARC: Nothing new, maintaining vehicles, still closed.

GET: Currently working on Hurricane preparations. Recently received approval to increase capacity of passengers along routes. Moving from the limitation of 10 people per bus up to 50% of the busses’ capacity – depending on vehicle, 14 or 16 passengers. Plan to keep the sanitation and route schedules the same as it has been under the COVID restrictions, all other requirements will remain the same. They have completed a CARES Act Grant which would provide operational funds for 3years, hoping to begin replacing their fleet.

Assumption COA: No updates.

TARC: Running at limited capacity due to COVID-19. The more vulnerable participants are not riding or attending services. TARC plans to close. Recently performed a Satisfaction Survey with positive results.

Terrebonne COA: Still working at limited capacity due to COVID-19. Moving medical and dialysis clients only.

LARC: Running at limited capacity.

SED #1: Reopened for services on October 7th, 2020. Providing transportation to approximately 35 clients. Busses are running at 50% capacity. Taking all necessary precautions.

Agenda Item # 5

Other Partner Updates

No Other Partner Updates were provided.

Agenda Item # 6

Update of Committee Email List

J. Manning requested Committee Members to review the Email distribution list. If there is anyone they would like added to this list, please email him their contact information.

Agenda Item # 7
Update of Vendor's List

J. Manning requested Committee Members review the most current Vendor list for additions, deletions, corrections. Please send to him any necessary revisions/updates.

Agenda Item # 8
Upcoming Training Programs

None was relayed.

Agenda Item # 9
SCPDC CHSTP Update – Josh Manning

J. Manning stated the CHSTP was last updated in 2018. This document must be updated every 2 years. M. Cazaubon emailed the CHSTP to members for review. R. Shelton asked if a determination has been made in regards to the Regional Transit Meeting being considered as a Public Meeting. J. Manning replied that staff was still researching the question; however, they will conduct the RTC meetings as a Public Meeting. J. Manning inquired if anyone had any questions or comments on the CHSTP update, hearing none ***it was then motioned by K. Hebert to adopt the CHSTP, seconded by K. Dardar. There being no objections, motion carried.***

Agenda Item # 10
Southern Rail Commission/Amtrak Update

P. Gordon was unable to attend the meeting; J. Manning stated he did not believe there has been any new developments.

Agenda Item # 11
Ridesharing – Potential Grant to Support Vanpool Pilot

J. Manning relayed there was a new rideshare grant opportunity; however, the deadline is November 2nd, and he did not believe the deadline could be met. It was suggested to form a subcommittee to begin discussing needs and gather supporting data in order to apply next year. T. Hermann, M. Schwartz and L. Owens volunteered. W. Voisin stated he would be willing to assist in research.

Agenda Item #12
Other New Business

J. Manning inquired if anyone had any objections to moving the RTC meeting dates to the 3rd Wednesday of every other month beginning with February 2021. The RTC meeting date as it stands now creates a conflict with the other meetings he oversees. It was unanimously agreed the next meeting date will be Wednesday, February 17th, 2021 at 10:00am.

There being no other business to discuss, R. Shelton motioned to adjourn the meeting, seconded by A. Authement. There being no objections, motion passed.